



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**KVR, KVR & MKR COLLEGE,
KHAJIPALEM**

• Name of the Head of the institution

Dr. T. SIVA PRASAD

• Designation

PRINCIPAL

• Does the institution function from its own campus?

Yes

• Phone no./Alternate phone no.

08643258745

• Mobile No:

9440529307

• Registered e-mail

kvrkvr_mkrcollege@yahoo.co.in

• Alternate e-mail

kvrkvrmkrc@gmail.com

• Address

**VIDYA MARG, KHAJIPALEM,
PITTALAVANIPALEM MANDAL, BAPATLA
DISRTICT**

• City/Town

KHAJIPALEM

• State/UT

ANDHRA PRADESH

• Pin Code

522329

2.Institutional status

• Affiliated / Constitution Colleges

AFFILIATED COLLEGE

• Type of Institution

Co-education

• Location

Rural

• Financial Status

Grants-in aid

• Name of the Affiliating University

ACHARYA NAGARJUNA UNIVERSITY

• Name of the IQAC Coordinator

V. NARAYANA REDDY

• Phone No.

08643258745

• Alternate phone No.

08643258745

• Mobile

9701386393

• IQAC e-mail address

venna970@gmail.com

• Alternate e-mail address

kvrkvrmmkr@gmail.com**3.Website address (Web link of the AQAR
(Previous Academic Year)**<https://kvrkvrmmkr.in/wp-content/uploads/2023/09/AQAR-Report-2020-21.pdf>**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://kvrkvrmmkr.in/wp-content/uploads/2023/09/Section-A-4-Academic-Plan.pdf>**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.7	2007	31/03/2007	30/03/2012
Cycle 2	B	2.81	2016	17/03/2016	16/03/2021

6.Date of Establishment of IQAC**01/07/2007****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	RUSA 2.0	CENTRAL	2018-2024	20000000

8.Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of IQAC No File Uploaded

9.No. of IQAC meetings held during the year 6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Prepared the plan of action of the institution for the current academic year .

Arrangements were made for feedback response from students, parents and other stakeholders.

Documents regarding various academic and administrative activities of the college were prepared with the support of information collected.

Guided the teaching staff to organise guest lectures by the senior faculty members of other colleges. Certificate Courses, Workshops, Training Programs & Awareness Programs were conducted by IQAC.

Quantitative parameters framed/ fixed by the university or Commissionerate of Higher Education AP and UGC etc., were informed to the teaching and administrative staff.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Internal Academic Audit of all Departments	Completed
Conduct Periodical Meetings	Conducted
Remedial Coaching	Conducted
Feedback Response	Collected
Continuous Internal Evaluation System	Adopted

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	01/04/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	KVR, KVR & MKR COLLEGE, KHAJIPALEM
• Name of the Head of the institution	Dr. T. SIVA PRASAD
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08643258745
• Mobile No:	9440529307
• Registered e-mail	kvrkvr_mkrcollege@yahoo.co.in
• Alternate e-mail	kvrkvrmkrc@gmail.com
• Address	VIDYA MARG, KHAJIPALEM, PITTALAVANIPALEM MANDAL, BAPATLA DISRTICT
• City/Town	KHAJIPALEM
• State/UT	ANDHRA PRADESH
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• Affiliated / Constitution Colleges	AFFILIATED COLLEGE
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	ACHARYA NAGARJUNA UNIVERSITY

• Name of the IQAC Coordinator	V. NARAYANA REDDY				
• Phone No.	08643258745				
• Alternate phone No.	08643258745				
• Mobile	9701386393				
• IQAC e-mail address	venna970@gmail.com				
• Alternate e-mail address	kvrkvrkrc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://kvrkvrkrc.in/wp-content/uploads/2023/09/AQAR-Report-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://kvrkvrkrc.in/wp-content/uploads/2023/09/Section-A-4-Academic-Plan.pdf				
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Cycle 2	B	2.81	2016	17/03/2016	16/03/2021
6.Date of Establishment of IQAC			01/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTIONAL	RUSA 2.0	CENTRAL	2018-2024	20000000	
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If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Prepared the plan of action of the institution for the current academic year.		
Arrangements were made for feedback response from students, parents and other stakeholders.		
Documents regarding various academic and administrative activities of the college were prepared with the support of information collected.		
Guided the teaching staff to organise guest lectures by the senior faculty members of other colleges. Certificate Courses, Workshops, Training Programs & Awareness Programs were conducted by IQAC.		
Quantitative parameters framed/ fixed by the university or Commissionerate of Higher Education AP and UGC etc., were informed to the teaching and administrative staff.		
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Continuous Internal Evaluation System	Adopted
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
IQAC	01/04/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	30/12/2022
15.Multidisciplinary / interdisciplinary	
KVR, KVR & MKR College focuses on a holistic and overall personality development of students by inculcating 21st century skills of learners. The aim of the college is an education that shall be developed the intellectual, aesthetic, social, physical, emotional and moral values in the students. Our College shall initiate Guest Lectures and Seminars with the Science and Arts faculties with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, International Women's Day, and Awareness Programmes are to be celebrated and observed bringing together all the disciplines of the college. The University has made it compulsory to study "Environmental studies" in their regular curriculum as flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement, community service and environmental education towards the attainment of a holistic and multidisciplinary education.	

16.Academic bank of credits (ABC):
The scheme has the provisions of creating a digital infrastructure that will store the academic credits earned by the students of various higher education institutes within the country. The student ABC is maintaining by the affiliated university.
17.Skill development:
The aim of Skill development programs is to acknowledge the ability of the students and extend their support by serving them with the proper guidance; infrastructure, opportunities, and encouragement that help them achieve their goals. Education and skills are essential for everyone, and they both walk hand in hand in everyone's career journey. In this context, the college is trying to develop student's skill by conducting various student center activities. The college has been conducting seminars, essay writing competitions, group discussions and elocution etc., to enhance skill development of students. All the departments are under taking student study projects. Field trips are arranged. No doubt that these student center activities will definitely enhance the abilities of students. On the other hand, there are skill development courses in the regular curriculum. As per the curriculum framed by the affiliating university, the college has been teaching various skill development courses since 2020-2021. We are offering various skill development courses like insurance promotion, Agriculture Marketing, Business Communication, Advertising, Logistics & Supply Chain, Retailing, Public Relations, survey and report writing, Social Work, Disaster Management, electrical appliances, Solar Energy , Food Adulteration, Environment Audit, Communication Skills, Leadership Skills etc.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Our College is offering and teaching Sanskrit, Hindi, Urdu and Telugu languages as second languages. The students can choose either Sanskrit or Hindi or Urdu or Telugu. A paper, Human Values and Professional Ethics is offered by the college to spread Indian culture, ethics and values in the minds of students. Two periods are allotted to teach this paper in the time table.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Outcome-based education focuses on results rather than learning

Processes. The framework is designed to help students incorporate modern learning concepts into these daily operations. All the departments are made aware of POs, PSOs, and Cos that include outcomes of every program. Students are given clear objectives, regular evaluation of progress is done and they receive personalized feedback on how far they have achieved their goals. We ensure that students of our College achieve the required outcomes.

20.Distance education/online education:

Our College is an Aided institution offering various courses in offline mode only. The students and teachers must attend the college in this system. The class work will be done as per time table. However, the students are permitted to study online courses. There are some online portals like SWAYAM, MOOCs etc., offering various courses on online mode. PG Students of our College have registered in MOOCs. Generally the academic year starts in month of June every year. Due to Covid-2019 academic year 2021-2022 is started in September. To fill the gap all the faculty members are taking classes in Zoom platform. Some of the curricular, co-curricular and extracurricular activities are conducted online mode.

Extended Profile

1.Programme

1.1

352

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

505

Number of students during the year

File Description	Documents
Data Template	View File

2.2

185

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	137
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	25
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	4.87
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS**

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. These processes include:

Preparation of academic calendar: At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co curricular and extracurricular events in accordance with the University Academic Calendar.

Subject Allocation: Subjects are allocated to the faculty members based on their expertise and subject preferences by the Head of Department and approved by the Principal.

Tutorial/Assignments : Faculty prepare the tutorial sheets and assignments which includes questions from previous papers and these are checked by the concerned HOD. Periodical review on the coverage of syllabus and regularity of students is taken by HOD followed by Principal. Suggestions are invited for the improvement of teaching - learning process through regular meetings with class advisors and student representatives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic calendar provided by the Acharya Nagarjuna University for Conduction of continuous internal evaluation system. Further a college level academic calendar was prepared by the IQAC. The college academic calendar includes the dates of commencement of class work, schedules of Tutorial Examinations, Mid Examinations and internal exams etc. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students. College time table is prepared based on the academic calendar and distributed to the faculty and students. The action Plans prepared by the Departments, the Clubs and Cells are also in sync with the University Calendar. IQAC monitors the day- to- day conduct of the lectures based on the time table. This also takes

care of curriculum plans, activities like industrial visits, community activities by Cells and Clubs. CIE includes Assignments, Group discussion, Elocution, quiz and seminars throughout the semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/Section-A-4-Academic-Plan.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

242

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

242

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For all the UG programs, the following courses were introduced by the affiliating university under part II of foundation courses

with effect from the year 2021-22.

Life skill and skill development courses

- Human Values and Professional Ethics, (HVPE)
- Environmental Education (ES)
- Food Adulteration (FA)
- Electrical Appliances,(EA)
- Solar Energy,(SE)
- Information and Communication Technologies, (ICT)
- Communication and Soft Skills, (CSS)
- Insurance Promotion
- Personality Development & Leadership(PDL)
- Agricultural Marketing
- Social Work Methods.
- Public Relations
- Survey & Reporting
- Disaster Management
- Advertising
- Logistic & Supply Chain
- Retailing
- Environment Audit

Guest talks are arranged by the college for creating environmental awareness and to develop human values and professional ethics among students. NSS units take care of campus cleaning programs in regular intervals. Special focus is given to make the campus - plastic free zone. Women Empowerment Cell plays very active role to create awareness on gender issues and welfare of the girl students. Good number of awareness programs covering domestic violence, eve teasing, gender discrimination, women health and hygiene, women rights, family values are conducted by inviting eminent doctors, lawyers and police officials ect.,. Women Empowerment Cell deals with the issues of gender grievances. Anti-ragging committee plays key role in avoiding ragging among the students. Yoga and meditation programs are conducted for all students at regular intervals.

In addition to the regular class academic schedule, eminent academicians and professionals are invited to deliver lectures on human values, professional ethics, family values and stress management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

125

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/1.4.1-Feedback-from-Sutdent-Teacher-Alumni.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

106

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution regularly assesses the learning levels of the students. Advisory system is in place wherein each class is allocated to a particular teacher. The subject teachers selectively uses several direct and indirect methods of assessment like oral questioning, slip tests, assignments etc to classify the students into slow learners and advanced learners. The institution organizes special programmes for slow and advanced learners.

FOR ADVANCED LEARNERS

- Student seminars, quiz programmes, group discussions are conducted for the benefit of advanced learners.
- Field trips and field visits are organized for the advanced learners.
- Study/Field projects are assigned to advanced learners.
- Deputation of students to academic competitions conducted by other colleges.
- Coaching for post graduate entrance exams is offered to advanced learners.
- Reading material is prepared and provided to the advanced learners for competitive exams and post graduate entrance exams.
- Reference books are provided to advanced learners.
- Advanced learners are inspired to do MOOCs courses and skill development courses.
- Issue of additional text/ reference books from the central library.

FOR SLOW LEARNERS

- Personal counselling is provided by the Class Advisor to the slow learners.
- Remedial classes and tutorial classes are organized to slow learners to strengthen the fundamental concepts and compete with their peers.
- Study Material is specially prepared and given to the slow learners.
- Question banks are prepared and provided to slow learners.
- Study material and questionbanks are provided free of cost to economically poor students.
- The progress of the slow learners is regularly monitored.

File Description	Documents
Link for additional Information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.2.1-Advanced-learners-and-Slow-learners-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
505	25

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, group discussions, field trips, institutional visit and slide shows etc., have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Smart classrooms

- Interactive projectors and smart boards
- Fully Wi-Fi campus
- Internet room
- Open access library
- Facility to download e-resources
- Fund allocation for institutional visits and excursions
- Institutional book grant in addition to UGC grant
- Fund for publication of departmental journal
- Fund for purchase of laboratory instruments, equipments and materials
- Fund for organizing workshops, seminars and conferences
- Computer Labs and Audio-visual Seminar room

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching and learning process in the institution is augmented by the widespread use of ICT tools by the teachers and students. One smart class room and three virtual class room in the institution are well equipped and are optimally used by the teachers to make the learning process student-centric. Teachers are trained from time to time in the effective use of ICT-enabled tools. Science laboratories are furnished with LCD projectors. There are about Ten (10) ICT tools that are most commonly used by the teachers and students in the institution. Class room management tools like smart class rooms are primarily used by the teachers to stream line the process of sharing of knowledge between the students and teachers. Online assessment platforms like Google forms are used in addition to the conventional

assessment methods. Training programs are conducted to all the faculty members by computer faculty for effective usage of ICT equipment available in the college in the regular teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://kvrkvrnkr.in/wp-content/uploads/2023/09/4.1.3-ICT-Facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2748

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is carried out in a transparent manner in the institution. Being an affiliated institution, the institution conducts internal assessment as per the academic calendar of the affiliating university. 25% of the weightage is given to the internal assessment. In a semester, two internal exams are conducted for assessment. The schedule of the internal exams is circulated to the students at the beginning of the semester. The mentors sensitise the students about different internal assessment methods that are being used and the way in which the internal assessment is being carried out in an efficient and transparent manner. The following assessment methods are used for internal assessment.

Slip tests, Seminars, Tutorial Examinations, Assignment and Attendance etc.,

The teachers conduct the internal assessment as per the schedule. The examination cell of the Institution monitors the internal assessment process. The marks obtained in the internal exams are shared with the concerned students and doubts about the evaluation raised by the students are clarified by the teachers. The same is to be sent to the University on demand.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established mechanism to deal with the internal examinations related grievances in a transparent, time bound and efficient manner. The examination committee of the institution monitors the Internal examinations conducted by the teachers in the institution. Students can raise any grievance related to the internal exams with the examination committee. Students can raise any internal examination related grievance within one week from the declaration of results. The examination committee has to receive the grievances and has to take the decision and inform the same to the concerned student within one week from the date of receipt of the grievance. All the grievances that are received and the decisions on the grievances are recorded from time to time and informed to the Principal of the institution. The Principal being the head of the institution monitors the grievance redressal mechanism in the institution and gives necessary suggestions to the examination cell to increase the efficacy of the mechanism.

An induction programme is conducted to the students at the beginning of the programme of study to sensitize about the internal assessment methods that are being practiced in the institution in a transparent manner and about the working of grievance redressal mechanism in the institution. The details about grievance redressal mechanism are the part of the student charter which is displayed at a prominent place in the administrative block of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college of Acharya Nagarjuna University, the college follows the curriculum as prescribed by the affiliating university. IQAC in the college plays a proactive role in communicating course outcomes and programme outcomes. It sensitizes the teachers about the programme outcomes and course outcomes in alignment with the prescribed syllabus. Programme outcomes and course outcomes are placed in the college website and in the notice board. They are communicated and explained to the students at the beginning of the programme of study and at the beginning of each course. Copy of the programme outcomes and course outcomes are also placed in the departments. From the academic year 2021-22, the college will adopt the revised outcome-based curriculum designed by the Andhra Pradesh State Council of Higher Education (APSCHE) in alignment with the Learning Outcome-based Curriculum proposed by University Grants Commission (UGC). In this revised outcome-based curriculum, the course outcomes are clearly stated in tune with the curriculum proposed for a particular course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.1-COS-and-POs.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabus through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in co-ordination with the Heads of the Departments monitor the execution of the assigned syllabus and its timely completion. The final outcome of the course is evaluated through the performance of the students that is analyzed at the end of each semester examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.2-Pos-Out-Comes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

112

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.3-pass-percentage-.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kvrkvrnmkr.in/student-satisfactory-surverysss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college in spirit and action works for the holistic development of stakeholders. Every Year through NSS, NCC Units and the Red Ribbon Club of our College organize Community Service

Activities like Blood donation camps, Swachh Bharat, etc., and we educate the nearby neighborhood through rallies slogans exhibitions, wall-posters etc., on issues like the need for family planning, against the use of paper currency dowry prohibition, equality among gender, Women empowerment AIDs campaign, Government initiatives like YSR Amma Vodi Scheme, YSR Aarogyasri Scheme, AP YSR Pedalandarioki Illu Scheme, YSR Nethanna Nestham Scheme, JVD Scheme, Jaganna Chedodu Scheme etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

106

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has been taking proactive steps in providing required physical infrastructure like classrooms, science laboratories and computer laboratories to cater to the needs of students. There are 18 classrooms and 07 science laboratories, apart from these, technology-enabled classrooms viz., three virtual class rooms, one digital class room, Andhra Pradesh State Skill Development Centre (APSSDC) rooms are also facilitated to make the teaching-learning process more effective. A well equipped library is always open for the students and staff. In addition, a well-equipped two seminar halls with a good sound system and LCD projector is available to organize activities like guest lectures, student seminars, workshops, debates, quiz programmes and group discussions. Classrooms are spacious, well ventilated and well furnished. All the classrooms are provided with black boards and some of them are provided with smart boards and LCD projectors. The faculty of the institution is provided with LCD projectors as common facility, enabling them to make use of the ICT enabled teaching in the conventional classroom. There are seven (07) spacious and well-equipped science laboratories. The equipment in the laboratories is being upgraded with financial assistance from State Government budgets/RUSA funds/UGC funds to suit the change in curriculum revised by the affiliating university. In addition to this, the finance generated from self-financed PG course viz., M.Sc Organic Chemistry can also be utilized to upgrade the laboratory equipment which in turn may be utilized by UG students also. The college has four (4) computer labs for the courses associated with computer science/applications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games (indoor, outdoor), gymnasium, and cultural activities. The facilities available for outdoor sports and games are, a multipurpose large playground with 400 Meters Track for sports like athletic events and outdoor games like cricket, football, badminton, volleyball, kabaddi, and handball, etc,. A multipurpose hall for chess and tennis is facilitated for indoor games. The college maintains its own fitness center/gymnasium. It is located within the college campus and possesses equipment for free weight exercise, bodyweight exercise, resistance band exercise, and stretching exercises. It consists of a treadmill, elliptical trainer, exercise cycles, etc., The college has a multipurpose outdoor stadium, seminar hall, and one open-air dias for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/4.1.3-ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.44

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Our library activities are operating through ILMS software Soul 1.0**
- **Functioning of Library is Automated Partially. Barcoding of Books is in Progress.**
- **Previous Soul software 1.0 upgraded tool 2.0 from the Academic year 2016 with an expenditure of Rs.15000.**

The following activities are carried out by using soul 2.0 software.

- **Acquisitions**
- **Cataloging Circulation**
- **Serial control**

- **OPAC (Online Public Access Catalog)** is processed against a single master bibliographic database.

Each student is permitted to take maximum of 03 books with a retention period of 14 days and each faculty member is permitted to take a maximum of 08 books with 30 days retention period. In connection to National Library Day on 12th August of every year, awareness is created to all the students on the father of library science Shiyali Ramamrita Ranganathan and Effective usage of the library, the importance of the library as a learning resource, etc.

Academic Competitions such as essay writing, quiz, and elocution competitions will be conducted for students and prizes will be distributed by the Principal to the winners.

At present, there are 10669 textbooks/reference books/Competitive books are available in the library.

Daily Newspapers/Employment News/Magazines/Journals are available for both students and staff.

E-Resources from N-list / Ndl / e-shod sindhu are available for both students and staff.

03 Computer Systems with unlimited internet facilities are made available in the library to access e-resources for both students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://kvrkvrnkr.in/wp-content/uploads/2023/10/4.2.1-library-lms.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.281

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, Institution frequently updates its IT facilities like Computer Labs-2, Laptop Lab-1, Digital Class Rooms-2,Virtual Class Rooms-3, e-Campus Management for centralized data maintenance, providing e-resources, through N-LIST e-books and e-journals facility. College campus is having Wi-Fi internet facility with 50

Mbps speed and unlimited access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**75**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****2.44**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received as per the requirements in the interest of students.

Laboratories:

Record of maintenance of instruments and equipment is maintained by lab technicians and supervised by HOD's of the concerned departments.

1. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. .

2. The instruments and equipment used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments

3. Stock entries are updated annually.

The library:

The requirement and list of books is taken from the concerned departments HODs. The finalized list is duly approved by the Principal and under his chairmanship the committee meets periodically to review the necessities.

1. The Library is well equipped with Xerox machine, and huge number of referral books

2. All the books relating to library records like issue register, visitors referral books are maintained.

3. In addition to the College library all the departments are maintaining individual libraries.

Computers:

Computer maintenance is done regularly by the college staff. The ICT Smart Class Rooms and the related systems are maintained with the corresponding service agencies.

1. The college Computer Science Dept. has computer equipped classroom,

2. The college has 3 Virtual e-Class rooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/4.4.2-Lab-Utilization.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

389

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

91

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****54**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

35

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our College Students representatives participated in various administrative, Co-curricular and extracurricular activities. Teachers' Day, Fresher's Welcome, Students Farewell and College Annual day are organized exclusively by the Student representatives (Members of the various committees). Member Students play active role in College Annual function, College Sports day and during new admissions. Inputs and suggestions are sought from Students' committee members when organizing student related events. Council acts as a liaison between teachers and students as well as between college administration, various committees and students to facilitate easy flow of information. The Students representation is also there in various committees like Library Committee, etc as well as in many committees. In the present pandemic situation where face to face interaction with students is difficult. The role of active students that are selected by the fellow classmates have increased a lot for disseminating vital information and acting as a link between students and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution does not have a registered Alumni Association, but the Alumni is dedicated to bringtogether the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community. The Mission of our College is to provide a vibrant, global network and forum that connects and engages the alumni with their Alma Mater. The objectives of the Association are: To plan and organize successful reunions which our college has been doing on an annual basis. Involve alumni in student development through participation in ongoing academic activities including teaching, Study Projects, Field Visits, Study Tours, and placements. Our college envisions a transformative and empowering role for the students in today's digitalized world. Students who are achievers in every field, carrying with them the values imparted by KVR, KVR & MKR College are making a significant contribution to society. In order to foster a warm relationship, the College maintains regular contact with the alumni and former faculty through various email groups and social networking sites such as Whatsapp groups. The Alumni is very active in promoting, mentoring and guiding the current students of the College. It has worked extensively in connecting the alumni with its Alma Mater through motivational talks, workshops by eminent Alumni at various levels. Our former faculty and alumni have been keenly involved in all major college functions such as the annual college festival.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in accordance with the vision and mission statement reflecting the goals and objectives of the institution. The institution strives to impart a holistic education that will enable the students to face the challenges of a rapidly changing society and groom them into empowered, environmentally conscious and socially responsible members of the community. Towards this objective, job-oriented, self-financing degree courses and add-on certificate courses have been introduced to improve the employability of students by making them skilled, self-reliant and globally competent. Besides economic self reliance, emphasis is also placed on providing our girl students with valuable skills in self-defence. A host of co-curricular activities conducted during the course of a year, celebration of important days, Important events and cultural programmes organized by different clubs and societies seek to enhance the cultural development of the students. Moral values of responsibility, leadership and social empathy are inculcated among the students through various social outreach programmes conducted by the NSS, NCC and Women's Forum. Students from different cultural, religious and linguistic groups work together on the same platform to promote bonds of friendship, understanding and cooperation.

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.1.1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

From the beginning, this institute has a practice of decentralized and participative management. The college provides opportunity to everyone to participate in decision making process by constituting various committees like disciplinary committee, Grievances and redressal committee, Health Services, Women Welfare Committee, Library Services, Education tour committee, Time table committee, Admissions Help Desk etc., All the decisions related to both academic and administrative are taken by participative management. Principal is the administrative and academic head followed by vice principal and heads of various committees. Meetings are held often within the committee and the recommendations are sent to Principal. The Principal in consultation with all committeeheads takes the final decision. For example, There is an examination committee in the college which takes care of all the issues related to examinations. The examination committee meets very often and discuss the issues like examination schedule, question papers, mark list, seating plan etc., and conduct the examinations periodically throughout the year.

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.1.2-Academic-Committees-.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:As per Acharya Nagarjuna University

Teaching and Learning: Lecture Method, Power Point presentations, Online Classes, You tube Videos, Vitural Class Rooms, Digital Class Rooms

Examination and Evaluation: Internal Evaluation System and University Examination and Evaluation System followed

Research and Development: Our college IQAC promote Research and Development for faculty.

Library, ICT and Physical Infrastructure/Instrumentation:Our college Library have Number of Books ans Journals and also have N-List for e-books and e-Journals. In the Library there is Internet facility for staff and students.

Industry Interaction/Collaboration: The Department of PG Chemistry has MOU with RV Labs, Guntur for conducting Workshop every year. Our college has MOU with Sri Champati China Suraparaju and Sowbhagyamma Trust, Hyderabad for Developing Sports and Games in ourCollege. Our College PG Chemistry Department has MOU with SVRM PG College, Nagaram and ANU Research Center for research Development.Our college PG Chemistry Department has MOU with Laborious Innovators Group, Tenali for conduct training programs/Guest Talks on regular basis. Our college English Department has MOU with VSR and NVR College, Tenali for the purpose of delivering lectures and exchange of ideas.Our college Mathematics Department has MOU with PBN College,Nidubrolu for the purpose of delivering lectures and exchange of ideas.

Admission of Students:The admissions of the students isstrictly as per APCCE rules

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.2.1-Strategies-.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work in all departments and levels.

GOVERNING BODY: The Governing Body as per the Constitution of the college has 10 members in all. It comprises of the President of

the Sri Manthana Venkata Raju Seva Samithi.

ADMINISTRATIVE SET UP: The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day to day running of the college. The Principal along with the IQAC Coordinator, Departmental Heads, Convenors of various Committees co-ordinates and mobilizes the entire work process of the college.

THE FUNCTIONS OF VARIOUS BODIES: Different Committees are set up with teacher Convenors as head who are responsible to carry out the functions of the respective committees. There are different committees which aim to deliver to the society in numerous ways like National service Scheme(NSS), National Cadets Corps(NCC). The Career Counselling and placement committee looks after the career prospects and placement of the students. In order to encourage and enhance the research culture among the students and the teachers Research Committee has been set up which facilitates in the research oriented activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://kvrkvrmkr.in/wp-content/uploads/2023/09/6.2.2-Institutional-Strategies-Policies-.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staff for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. The College often funds the registration fee for the faculties who present papers in seminars and conferences. The college supports the endeavour of the teaching faculties for applying for Major and Minor Research Projects. At the time of superannuation, the financial matters of the teaching as well as non teaching staff are settled by the College in a prompt manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all the staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Redressal and Suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Online feedback is also obtained from all students time to time . All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome to the staff members in a completely confidential manner.

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for which staff members are assessed under different categories includes character and habits, departmental abilities, capacity to do hard work, disciplines reliability, Co-operation with superiors, sub ordinates, colleagues, students and public, technical abilities (for office staff) etc..

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.3.5-Self-Appraisal-.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted regularly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details. The compliance report of internal audit is submitted to the management of the institution through the Principal. Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. All vouchers are audited by an internal financial committee periodically. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the Governing Body following the best possible practices in the given working scenario. The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards. A budget is prepared in the month of May/June for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by at least five office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and

responsible members of the community. With this vision before us, the IQAC has focused on Mental Well-Being programmes and workshops particularly for the students. The programmes conducted by specialists in the field give an insight into the common worries and uncertainties which cloud the minds of the young adults. The discussions help the students to identify their areas of concern and the interactive sessions give them the opportunity to vent their anxieties and woes. Such programmes initiated by the IQAC, are now held at regular intervals and have become an essential part of the college calendar. Even during the period of pandemic and ensuing lockdown, such sessions were held on the virtual platform to take care of the students' mental health and to uplift their spirits. Another such initiative of the IQAC is the introduction of Gender Sensitisation programmes which seek to make the students aware of gender justice and gender equality issues. Such programmes are interlinked with gender empowerment and thereby attempt to fulfill the mission of the institution regarding empowerment of women in an environment of multi-culturalism and egalitarianism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and renews the teaching learning process regularly, based on feedback necessary changes are being made . The IQAC conducts personal meetings with departments, internal examination committee, Council of the heads, The Principal throughout the academic year in the presence of the IQAC co-ordinator. Academic review of all departments is also done. It collects the information on academic activities such as completion of syllabus, unit tests, education trips etc., The IQAC improve the teaching learning process through standard academic practices. These academic practices includes:

- 1. Preparation and adherence of academic calendar.**
- 2. Preparation of attendance sheets, formation of sections.**

3. Choice of electives**4. Subject allocation load chart and time table preparation****5. Mentor-mentee distribution****6. Conducting seminars, projects, industrial training etc.,****7. Monitoring class delivery****8. Monitoring attendance of students****9. Organizing guest lectures, industrial visits etc.,**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment Cell is established with an objective to sensitize girl students on gender equity issues, create awareness about their rights accorded in the constitution, enhance and inculcate life skills to face varied situations in life and to impart knowledge to withstand competition and to prove their skill, to redress the grievances of girl students and thereby to attain gender equity. The Cell plans its activities before the commencement of the academic year keeping in view the above said objectives. The activities of the cell are planned in such a way that they neither over burden the students not create a hitch with the other academic activities of the institute. It undertakes broadly sensitization and awareness programmes, skill development programmes, career advancement programmes and personality development programmes. Every year after the commencement of academic year anti-ragging and gender sensitization programme is undertaken for the benefit of freshers to the college in particular and girlstudents in general. Police officials also attend to the programme and address the students. Senior faculty members advice students about the hygiene and its importance in their personal life and in maintenance of the campus cleanliness. The cell organizes awareness programmes on issues related to gender equity by inviting resource persons from university and institutes of higher education.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic wastes like the left over food, peels, scrapings from fruits etc are also collected in bins separately and are handed over to the Waste Management Company, Vital Waste through panchayat workers. For E-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals. The electronic devices have varying proportions of glass and metals. Hence the disposal helps in consequent recycling of separated streams of aluminium, copper and circuit boards. As these are handed over to Vital Waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used for the production of new electronics. However, no hazardous chemical waste is generated in the College Campus. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle. The laboratory wastes are also disposed by taking proper measures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution

C. Any 2 of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College has been holistic development of students and empowering them. With this objective, there is a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved through following the reservation rules. Freeship is given to eligible students who are in need. Cultural programmes on the Annual Day Celebration and College Foundation Day are organized as joint effort that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competitions (Elocution and Essay Writing) or students' presentation along with multilingual cultural programs on the occasion of various days like International Women's Day, Telugu Language Day, Sports Day, Alluri Seetarama Raju Jayanthi showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Students are

encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Celebration of Republic day & Independence Day through inspirational speeches has been an institutional practice for decades.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. In the different programmes celebrated by the Institution like Independence Day and Republic Day, the students and employees of the Institution are addressed by the President of the College with the message from the Constitution of India. The significance of the Day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The NSS unit of the College undertakes different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice. The College encourages the students as these kinds of participations help in instilling positive qualities among the students like leadership, tolerance, problem-solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The Institution organizes and celebrates a number of national and international days Republic day – A program is organized celebrating the Republic day**
- **International Yoga Day-A programe is organized on Various Yoga Asanas by NSS Volunteers and NCC Cadets.**
- **Telugu Language Day -Celebration of Telugu Language Day – Inter-collegiate competitions are organized prior to the day and are commemorated by an invited talk by an Honorable guest.**
- **National Sports Day-On the Occasion of Hockey Legend Sir**

Dyan Chand Birth Day Celebrations and Our College Conducts Sports Day. On this day March Past is conducted by the Students, 5K, 3K and 2K Run is conducted. 5K Run is Conducted with Two States (AP and Telengana)

- **Women's day celebrations-** Various programmes on Women Empowerment are organized by Women empowerment Cell of the College every year on 8th March. **World Environment Day-** 5th June- various programmes are organized by students through social outreach committees spreading environmental concern and consciousness. **Independence Day-**A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.
- **Teachers Day-** students organize programmes for the teachers to celebrate the Birth anniversary of Dr. Sarvepalli Radhakrishnan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

- 1. The use of ICT:** the Institution has been one of the pioneers to introduce ICT for regular operations of the college in its neighborhood. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular upgradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.
- 2. The Social Outreach Activities:** Social outreach activities have been a priority for the Institution since its inception as it was build on the values of Mahatma Gandhi. There are four social outreach units in the institution which keep no

stone unturned to reach out to all the possible sections of the society where service is rendered with empathy and enthusiasm. These best practices are highlighted in the institutional website in order to spread the message among it's stakeholders about the values that it upholds

3. Skill Empowerment Cell-Self helps and job oriented courses started, Skill Courses help students to stand economically.
4. Biodiversity and Environmental Engagements-It change in attitude towards environment, plantation in the campus. Quality of harvested rain water increased, Ground water level can be improved.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution strives to empower today's' women and uphold universal moral and social values along with a number of other visions. This year too, the Institution has worked and achieved some milestones as a part of their social outreach activities. The four social outreach units have worked in coordination to try and touch lives in different strata of the society. Even during the hard times of the pandemic when the institution space became inaccessible and physical meetings were not possible the social outreach units adapted to the need of the hour and continued their services towards the society in all possible ways. Contributions and donations were forwarded to various social welfare organizations. Student members were also encouraged to participate in various activities and webinars that included relevant topics like yoga, mental wellbeing, health awareness, legal issues, social causes, gender stereotypes, waste management, career opportunities and such others.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. These processes include: Preparation of academic calendar: At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co curricular and extracurricular events in accordance with the University Academic Calendar. Subject Allocation: Subjects are allocated to the faculty members based on their expertise and subject preferences by the Head of Department and approved by the Principal. Tutorial/Assignments : Faculty prepare the tutorial sheets and assignments which includes questions from previous papers and these are checked by the concerned HOD. Periodical review on the coverage of syllabus and regularity of students is taken by HOD followed by Principal. Suggestions are invited for the improvement of teaching - learning process through regular meetings with class advisors and student representatives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic calendar provided by the Acharya Nagarjuna University for Conduction of continuous internal evaluation system. Further a college level academic calendar was prepared by the IQAC. The college academic calendar includes the dates of commencement of class work, schedules of Tutorial Examinations, Mid Examinations and internal exams etc. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is

displayed on notice board for students. College time table is prepared based on the academic calendar and distributed to the faculty and students. The action Plans prepared by the Departments, the Clubs and Cells are also in sync with the University Calendar. IQAC monitors the day- to- day conduct of the lectures based on the time table. This also takes care of curriculum plans, activities like industrial visits, community activities by Cells and Clubs. CIE includes Assignments, Group discussion, Elocution, quiz and seminars throughout the semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/Section-A-4-Academic-Plan.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****8**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**242****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****242**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For all the UG programs, the following courses were introduced by the affiliating university under part II of foundation courses with effect from the year 2021-22.

Life skill and skill development courses

- Human Values and Professional Ethics, (HVPE)
- Environmental Education (ES)
- Food Adulteration (FA)
- Electrical Appliances,(EA)
- Solar Energy,(SE)
- Information and Communication Technologies, (ICT)
- Communication and Soft Skills, (CSS)
- Insurance Promotion
- Personality Development & Leadership(PDL)
- Agricultural Marketing
- Social Work Methods.
- Public Relations
- Survey & Reporting
- Disaster Management
- Advertising
- Logistic & Supply Chain
- Retailing
- Environment Audit

Guest talks are arranged by the college for creating environmental awareness and to develop human values and professional ethics among students. NSS units take care of campus cleaning programs in regular intervals. Special focus is given to make the campus - plastic free zone. Women Empowerment Cell plays very active role to create awareness on gender issues and welfare of the girl students. Good number of awareness programs covering domestic violence, eve teasing, gender discrimination, women health and hygiene, women rights, family values are conducted by inviting eminent doctors, lawyers and police officials ect.,. Women Empowerment Cell deals with the issues of gender grievances. Anti-ragging committee plays key role in avoiding ragging among the students. Yoga and meditation programs are conducted for all students at regular intervals.

In addition to the regular class academic schedule, eminent academicians and professionals are invited to deliver lectures on human values, professional ethics, family values and stress management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

125

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/1.4.1-Feedback-from-Sutdent-Teacher-Alumni.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
370	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

106

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution regularly assesses the learning levels of the students. Advisory system is in place wherein each class is allocated to a particular teacher. The subject teachers selectively uses several direct and indirect methods of assessment like oral questioning, slip tests, assignments etc to classify the students into slow learners and advanced learners. The institution organizes special programmes for slow and advanced learners.

FOR ADVANCED LEARNERS

- Student seminars, quiz programmes, group discussions are conducted for the benefit of advanced learners.
- Field trips and field visits are organized for the advanced learners.
- Study/Field projects are assigned to advanced learners.
- Deputation of students to academic competitions conducted by other colleges.
- Coaching for post graduate entrance exams is offered to advanced learners.
- Reading material is prepared and provided to the advanced learners for competitive exams and post graduate entrance exams.
- Reference books are provided to advanced learners.
- Advanced learners are inspired to do MOOCs courses and skill development courses.
- Issue of additional text/ reference books from the central library.

FOR SLOW LEARNERS

- Personal counselling is provided by the Class Advisor to the slow learners.
- Remedial classes and tutorial classes are organized to slow learners to strengthen the fundamental concepts and compete with their peers.
- Study Material is specially prepared and given to the slow learners.
- Question banks are prepared and provided to slow learners.
- Study material and questionbanks are provided free of cost to economically poor students.
- The progress of the slow learners is regularly monitored.

File Description	Documents
Link for additional Information	http://kvrkvrnkr.in/wp-content/uploads/2023/10/2.2.1-Advanced-learners-and-Slow-learners-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
505	25

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, group discussions, field trips, institutional visit and slide shows etc., have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Smart classrooms
- Interactive projectors and smart boards
- Fully Wi-Fi campus
- Internet room
- Open access library
- Facility to download e-resources
- Fund allocation for institutional visits and excursions
- Institutional book grant in addition to UGC grant
- Fund for publication of departmental journal
- Fund for purchase of laboratory instruments, equipments and materials
- Fund for organizing workshops, seminars and conferences
- Computer Labs and Audio-visual Seminar room

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching and learning process in the institution is augmented by the widespread use of ICT tools by the teachers and students. One smart class room and three virtual class room in the institution are well equipped and are optimally used by the teachers to make the learning process student-centric. Teachers are trained from time to time in the effective use of ICT-enabled tools. Science laboratories are furnished with LCD projectors. There are about Ten (10) ICT tools that are most commonly used by the teachers and students in the institution. Class room management tools like smart class rooms are primarily used by the teachers to stream line the process of

sharing of knowledge between the students and teachers. Online assessment platforms like Google forms are used in addition to the conventional assessment methods. Training programs are conducted to all the faculty members by computer faculty for effective usage of ICT equipment available in the college in the regular teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/4.1.3-ICT-Facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2748

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is carried out in a transparent manner in the institution. Being an affiliated institution, the institution conducts internal assessment as per the academic calendar of the affiliating university. 25% of the weightage is given to the internal assessment. In a semester, two internal exams are conducted for assessment. The schedule of the internal exams is circulated to the students at the beginning of the semester. The mentors sensitise the students about different internal assessment methods that are being used and the way in which the internal assessment is being carried out

in an efficient and transparent manner. The following assessment methods are used for internal assessment.

Slip tests, Seminars, Tutorial Examinations, Assignment and Attendance etc.,

The teachers conduct the internal assessment as per the schedule. The examination cell of the Institution monitors the internal assessment process. The marks obtained in the internal exams are shared with the concerned students and doubts about the evaluation raised by the students are clarified by the teachers. The same is to be sent to the University on demand.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well-established mechanism to deal with the internal examinations related grievances in a transparent, time bound and efficient manner. The examination committee of the institution monitors the Internal examinations conducted by the teachers in the institution. Students can raise any grievance related to the internal exams with the examination committee. Students can raise any internal examination related grievance within one week from the declaration of results. The examination committee has to receive the grievances and has to take the decision and inform the same to the concerned student within one week from the date of receipt of the grievance. All the grievances that are received and the decisions on the grievances are recorded from time to time and informed to the Principal of the institution. The Principal being the head of the institution monitors the grievance redressal mechanism in the institution and gives necessary suggestions to the examination cell to increase the efficacy of the mechanism.

An induction programme is conducted to the students at the beginning of the programme of study to sensitize about the internal assessment methods that are being practiced in the institution in a transparent manner and about the working of grievance redressal mechanism in the institution. The details about grievance redressal mechanism are the part of the student

charter which is displayed at a prominent place in the administrative block of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college of Acharya Nagarjuna University, the college follows the curriculum as prescribed by the affiliating university. IQAC in the college plays a proactive role in communicating course outcomes and programme outcomes. It sensitizes the teachers about the programme outcomes and course outcomes in alignment with the prescribed syllabus. Programme outcomes and course outcomes are placed in the college website and in the notice board. They are communicated and explained to the students at the beginning of the programme of study and at the beginning of each course. Copy of the programme outcomes and course outcomes are also placed in the departments. From the academic year 2021-22, the college will adopt the revised outcome- based curriculum designed by the Andhra Pradesh State Council of Higher Education (APSCHE) in alignment with the Learning Outcome-based Curriculum proposed by University Grants Commission (UGC). In this revised outcome- based curriculum, the course outcomes are clearly stated in tune with the curriculum proposed for a particular course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.1-COS-and-POs.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabus through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in co-ordination with the Heads of the Departments monitor the execution of the assigned syllabus and its timely completion. The final outcome of the course is evaluated through the performance of the students that is analyzed at the end of each semester examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.2-Pos-Out-Comes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

112

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/2.6.3-pass-percentage-.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kvrkvrnmkr.in/student-satisfactory-surverysss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college in spirit and action works for the holistic development of stakeholders. Every Year through NSS, NCC Units and the Red Ribbon Club of our College organize Community Service Activities like Blood donation camps, Swachh Bharat, etc., and we educate the nearby neighborhood through rallies slogans exhibitions, wall-posters etc., on issues like the need for family planning, against the use of paper currency dowry prohibition, equality among gender, Women empowerment AIDs campaign, Government initiatives like YSR Amma Vodi Scheme, YSR Aarogyasri Scheme, AP YSR Pedalandarioki Illu Scheme, YSR Nethanna Nestham Scheme, JVD Scheme, Jaganna Chedodu Scheme etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

106

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has been taking proactive steps in providing required physical infrastructure like classrooms, science laboratories and computer laboratories to cater to the needs of students. There are 18 classrooms and 07 science laboratories, apart from these, technology-enabled classrooms viz., three virtual class rooms, one digital class room, Andhra Pradesh

State Skill Development Centre (APSSDC) rooms are also facilitated to make the teaching-learning process more effective. A well equipped library is always open for the students and staff. In addition, a well-equipped two seminar halls with a good sound system and LCD projector is available to organize activities like guest lectures, student seminars, workshops, debates, quiz programmes and group discussions. Classrooms are spacious, well ventilated and well furnished. All the classrooms are provided with black boards and some of them are provided with smart boards and LCD projectors. The faculty of the institution is provided with LCD projectors as common facility, enabling them to make use of the ICT enabled teaching in the conventional classroom. There are seven (07) spacious and well-equipped science laboratories. The equipment in the laboratories is being upgraded with financial assistance from State Government budgets/RUSA funds/UGC funds to suit the change in curriculum revised by the affiliating university. In addition to this, the finance generated from self-financed PG course viz., M.Sc Organic Chemistry can also be utilized to upgrade the laboratory equipment which in turn may be utilized by UG students also. The college has four (4) computer labs for the courses associated with computer science/applications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games (indoor, outdoor), gymnasium, and cultural activities. The facilities available for outdoor sports and games are, a multipurpose large playground with 400 Meters Track for sports like athletic events and outdoor games like cricket, football, badminton, volleyball, kabaddi, and handball, etc,. A multipurpose hall for chess and tennis is facilitated for indoor games. The college maintains its own fitness center/gymnasium. It is located within the college campus and possesses equipment for free weight exercise, bodyweight exercise, resistance band exercise, and stretching exercises. It consists of a treadmill, elliptical trainer, exercise cycles, etc., The college has a multipurpose outdoor stadium, seminar hall, and one open-air

dias for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/4.1.3-ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.44

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Our library activities are operating through ILMS software Soul 1.0
- Functioning of Library is Automated Partially. Barcoding of Books is in Progress.
- Previous Soul software 1.0 upgraded tool 2.0 from the Academic year 2016 with an expenditure of Rs.15000.

The following activities are carried out by using soul 2.0 software.

- Acquisitions
- Cataloging Circulation
- Serial control
- OPAC (Online Public Access Catalog) is processed against a single master bibliographic database.

Each student is permitted to take maximum of 03 books with a retention period of 14 days and each faculty member is permitted to take a maximum of 08 books with 30 days retention period. In connection to National Library Day on 12th August of every year, awareness is created to all the students on the father of library science Shiyali Ramamrita Ranganathan and Effective usage of the library, the importance of the library as a learning resource, etc.

Academic Competitions such as essay writing, quiz, and elocution competitions will be conducted for students and prizes will be distributed by the Principal to the winners.

At present, there are 10669 textbooks/reference books/Competitive books are available in the library.

Daily Newspapers/Employment News/Magazines/Journals are available for both students and staff.

E-Resources from N-list / Nd1 / e-shod sindhu are available for both students and staff.

03 Computer Systems with unlimited internet facilities are made available in the library to access e-resources for both students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/4.2.1-library-lms.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.281

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, Institution frequently updates its IT facilities like Computer Labs-2, Laptop Lab-1, Digital Class Rooms-2,Virtual Class Rooms-3, e-Campus Management for centralized data maintenance, providing e-resources, through N-LIST e-books and e-journals facility. College campus is having Wi-Fi internet facility with 50 Mbps speed and unlimited access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****2.44**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received as per the requirements in the interest of students.

Laboratories:

Record of maintenance of instruments and equipment is maintained by lab technicians and supervised by HOD's of the concerned departments.

1. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. .
2. The instruments and equipment used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments
3. Stock entries are updated annually.

The library:

The requirement and list of books is taken from the concerned departments HODs. The finalized list is duly approved by the Principal and under his chairmanship the committee meets periodically to review the necessities.

1. The Library is well equipped with Xerox machine, and huge number of referral books
2. All the books relating to library records like issue register, visitors referral books are maintained.
3. In addition to the College library all the departments are maintaining individual libraries.

Computers:

Computer maintenance is done regularly by the college staff. The ICT Smart Class Rooms and the related systems are maintained with the corresponding service agencies.

1. The college Computer Science Dept. has computer equipped classroom,
2. The college has 3 Virtual e-Class rooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/10/4.4.2-Lab-Utilization.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

389

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

91

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

35

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our College Students representatives participated in various administrative, Co-curricular and extracurricular activities. Teachers' Day, Fresher's Welcome, Students Farewell and College Annual day are organized exclusively by the Student representatives (Members of the various committees). Member Students play active role in College Annual function, College Sports day and during new admissions. Inputs and suggestions are sought from Students' committee members when organizing student related events. Council acts as a liaison between teachers and students as well as between college administration, various committees and students to facilitate easy flow of information. The Students representation is also there in various committees like Library Committee, etc as well as in many committees. In the present pandemic situation where face to face interaction with students is difficult. The role of active students that are selected by the fellow classmates have increased a lot for disseminating vital information and acting as a link between students and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution does not have a registered Alumni Association, but the Alumni is dedicated to bringtogether the alumni committee on a common platform to build another channel of personal and professional support to members through “Self Help” within the community.The Mission of our College is to provide a vibrant, global network and forum that connects and engages the alumni with their Alma Mater.The objectives of the Association are: To plan and organize successful reunions which our college has been doing on an annual basis.Involve alumni in student development through participation in ongoing academic activities including teaching,Study Projects, Field Visits, Study Tours, and placements.Our college envisions a transformative and empowering role for the students in today’s digitalized world. Students who are achievers in every field, carrying with them the values imparted by KVR,KVR & MKR College are making a significant contribution to society. In order to foster a warm relationship, the College maintains regular contact with the alumni and former faculty through various email groups and social networking sites such as Whatsapp groups.The Alumni is very active in promoting, mentoring and guiding the current students of the College. It has worked extensively in connecting the alumni with its Alma Mater through motivational talks, workshops by eminent Alumni at various levels. Our former faculty and alumni have been keenly involved in all major college functions such as the annual college festival.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in accordance with the vision and mission statement reflecting the goals and objectives of the institution. The institution strives to impart a holistic education that will enable the students to face the challenges of a rapidly changing society and groom them into empowered, environmentally conscious and socially responsible members of the community. Towards this objective, job-oriented, self-financing degree courses and add-on certificate courses have been introduced to improve the employability of students by making them skilled, self-reliant and globally competent. Besides economic self reliance, emphasis is also placed on providing our girl students with valuable skills in self-defence. A host of co-curricular activities conducted during the course of a year, celebration of important days, Important events and cultural programmes organized by different clubs and societies seek to enhance the cultural development of the students. Moral values of responsibility, leadership and social empathy are inculcated among the students through various social outreach programmes conducted by the NSS, NCC and Women's Forum. Students from different cultural, religious and linguistic groups work together on the same platform to promote bonds of friendship, understanding and cooperation.

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.1.1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

From the beginning, this institute has a practice of decentralized and participative management. The college provides opportunity to everyone to participate in decision making process by constituting various committees like disciplinary committee, Grievances and redressal committee, Health Services, Women Welfare Committee, Library Services, Education tour committee, Time table committee, Admissions Help Desk etc., All the decisions related to both academic and administrative are taken by participative management. Principal is the administrative and academic head followed by vice principal and heads of various committees. Meetings are held often within the committee and the recommendations are sent to Principal. The Principal in consultation with all committeeheads takes the final decision. For example, There is an examination committee in the college which takes care of all the issues related to examinations. The examination committee meets very often and discuss the issues like examination schedule, question papers, mark list, seating plan etc., and conduct the examinations periodically throughout the year.

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.1.2-Academic-Committees-.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:As per Acharya Nagarjuna University

Teaching and Learning: Lecture Method, Power Point presentations, Online Classes, You tube Videos, Vitural Class

Rooms, Digital Class Rooms

Examination and Evaluation: Internal Evaluation System and University Examination and Evaluation System followed

Research and Development: Our college IQAC promote Research and Development for faculty.

Library, ICT and Physical Infrastructure/Instrumentation:Our college Library have Number of Books ans Journals and also have N-List for e-books and e-Journals. In the Library there is Internet facility for staff and students.

Industry Interaction/Collaboration: The Department of PG Chemistry has MOU with RV Labs, Guntur for conducting Workshop every year. Our college has MOU with Sri Champati China Suraparaju and Sowbhagyamma Trust, Hyderabad for Developing Sports and Games in ourCollege. Our College PG Chemistry Department has MOU with SVRM PG College, Nagaram and ANU Research Center for research Development.Our college PG Chemistry Department has MOU with Laborious Innovators Group, Tenali for conduct training programs/Guest Talks on regular basis. Our college English Department has MOU with VSR and NVR College, Tenali for the purpose of delivering lectures and exchange of ideas.Our college Mathematics Department has MOU with PBN College,Nidubrolu for the purpose of delivering lectures and exchange of ideas.

Admission of Students:The admissions of the students isstrictly as per APCCE rules

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://kvrkvrnkr.in/wp-content/uploads/2023/09/6.2.1-Strategies-.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work in all departments and levels.

GOVERNING BODY: The Governing Body as per the Constitution of the college has 10 members in all. It comprises of the President of the Sri Manthena Venkata Raju Seva Samithi.

ADMINISTRATIVE SET UP: The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day to day running of the college. The Principal along with the IQAC Coordinator, Departmental Heads, Convenors of various Committees co-ordinates and mobilizes the entire work process of the college.

THE FUNCTIONS OF VARIOUS BODIES: Different Committees are set up with teacher Convenors as head who are responsible to carry out the functions of the respective committees. There are different committees which aim to deliver to the society in numerous ways like National service Scheme(NSS), National Cadets Corps(NCC). The Career Counselling and placement committee looks after the career prospects and placement of the students. In order to encourage and enhance the research culture among the students and the teachers Research Committee has been set up which facilitates in the research oriented activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://kvrkvrnkr.in/wp-content/uploads/2023/09/6.2.2-Institutional-Strategies-Policies-.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staff for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. The College often funds the registration fee for the faculties who present papers in seminars and conferences. The college supports the endeavour of the teaching faculties for applying for Major and Minor Research Projects. At the time of superannuation, the financial matters of the teaching as well as non teaching staff are settled by the College in a prompt manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all the staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Redressal and Suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Online feedback is also obtained from all students time to time . All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome to the staff members in a completely confidential manner.

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for which staff members are assessed under different categories includes character and habits, departmental abilities, capacity to do hard work, disciplines reliability, Co-operation with superiors, sub ordinates, colleagues, students and public, technical abilities (for office staff) etc..

File Description	Documents
Paste link for additional information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/6.3.5-Self-Appraisal-.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted regularly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details. The compliance report of internal audit is submitted to the management of the institution through the Principal. Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. All vouchers are audited by an internal financial committee periodically. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the Governing Body following the best possible practices in the given working scenario. The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards. A budget is prepared in the month of May/June for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by at least five office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision before us, the IQAC has focused on Mental Well-Being programmes and workshops particularly for the students. The programmes conducted by specialists in the field give an insight into the common worries and uncertainties which cloud the minds of the young adults. The discussions help the students to identify their areas of concern and the interactive sessions give them the opportunity to vent their anxieties and woes. Such programmes initiated by the IQAC, are now held at regular intervals and have become an essential part of the college calendar. Even during the period of pandemic and ensuing lockdown, such sessions were held on the virtual platform to take care of the students' mental health and to uplift their spirits. Another such initiative of the IQAC is the introduction of Gender Sensitisation programmes which seek to make the students aware of gender justice and gender equality issues. Such programmes are interlinked with gender empowerment and thereby attempt to fulfill the mission of the institution regarding empowerment of women in an environment of multi-culturalism and egalitarianism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and renews the teaching learning process regularly, based on feedback necessary changes are being made . The IQAC conducts personal meetings with departments, internal examination committee, Council of the heads, The Principal throughout the academic year in the presence of the IQAC co-ordinator. Academic review of all departments is also done. It collects the information on academic activities such as completion of syllabus, unit tests, education trips etc., The IQAC improve the

teaching learning process through standard academic practices. These academic practices includes:

1. Preparation and adherence of academic calendar.
2. Preparation of attendance sheets, formation of sections.
3. Choice of electives
4. Subject allocation load chart and time table preparation
5. Mentor-mentee distribution
6. Conducting seminars, projects, industrial training etc.,
7. Monitoring class delivery
8. Monitoring attendance of students
9. Organizing guest lectures, industrial visits etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment Cell is established with an objective to sensitize girl students on gender equity issues, create awareness about their rights accorded in the constitution, enhance and inculcate life skills to face varied situations in life and to impart knowledge to withstand competition and to prove their skill, to redress the grievances of girl students and thereby to attain gender equity. The Cell plans its activities before the commencement of the academic year keeping in view the above said objectives. The activities of the cell are planned in such a way that they neither over burden the students not create a hitch with the other academic activities of the institute. It undertakes broadly sensitization and awareness programmes, skill development programmes, career advancement programmes and personality development programmes. Every year after the commencement of academic year anti-ragging and gender sensitization programme is undertaken for the benefit of freshers to the college in particular and girlstudents in general. Police officials also attend to the programme and address the students. Senior faculty members advice students about the hygiene and its importance in their personal life and in maintenance of the campus cleanliness. The cell organizes awareness programmes on issues related to gender equity by inviting resource persons from university and institutes of higher education.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://kvrkvrnmkr.in/wp-content/uploads/2023/09/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic wastes like the left over food, peels, scrapings from fruits etc are also collected in bins separately and are handed over to the Waste Management Company, Vital Waste through panchayat workers. For E-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals. The electronic devices have varying proportions of glass and metals. Hence the disposal helps in consequent recycling of separated streams of aluminium, copper and circuit boards. As these are handed over to Vital Waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used for the production of new electronics. However, no hazardous chemical waste is generated in the College Campus. All these ensures that the

College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle. The laboratory wastes are also disposed by taking proper measures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College has been holistic development of students and empowering them. With this objective, there is a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved through following the reservation rules. Freeship is given to eligible students who are in need. Cultural programmes on the Annual Day Celebration and College Foundation Day are organized as joint effort that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competitions (Elocution and Essay Writing) or students' presentation along with multilingual cultural programs on the occasion of various days like International Women's Day, Telugu Language Day, Sports Day, Alluri Seetarama Raju Jayanthi showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Students are encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Celebration of Republic day & Independence Day through inspirational speeches has been an institutional practice for decades.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. In the different programmes celebrated by the Institution like Independence Day and Republic Day, the students and employees of the Institution are addressed by the President of the College with the message from the Constitution of India. The significance of the Day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The NSS unit of the College undertakes different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice. The College encourages the students as these kinds of participations help in instilling positive qualities among the students like leadership, tolerance, problem-solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The Institution organizes and celebrates a number of national and international days Republic day - A program is organized celebrating the Republic day**
- **International Yoga Day-A programme is organized on Various Yoga Asanas by NSS Volunteers and NCC Cadets.**
- **Telugu Language Day -Celebration of Telugu Language Day - Inter-collegiate competitions are organized prior to the day and are commemorated by an invited talk by an Honorable guest.**

- **National Sports Day-On the Occasion of Hockey Legend Sir Dyan Chand Birth Day Celebrations and Our College Conducts Sports Day.** On this day March Past is conducted by the Students, 5K, 3K and 2K Run is conducted. 5K Run is Conducted with Two States (AP and Telengana)
- **Women's day celebrations-** Various programmes on Women Empowerment are organized by Women empowerment Cell of the College every year on 8th March. **World Environment Day- 5th June-** various programmes are organized by students through social outreach committees spreading environmental concern and consciousness. **Independence Day-** A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.
- **Teachers Day-** students organize programmes for the teachers to celebrate the Birth anniversary of Dr. Sarvepalli Radhakrishnan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

- 1. The use of ICT:** the Institution has been one of the pioneers to introduce ICT for regular operations of the college in its neighborhood. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular upgradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.
- 2. The Social Outreach Activities:** Social outreach activities have been a priority for the Institution since

its inception as it was build on the values of Mahatma Gandhi. There are four social outreach units in the institution which keep no stone unturned to reach out to all the possible sections of the society where service is rendered with empathy and enthusiasm. These best practices are highlighted in the institutional website in order to spread the message among it's stakeholders about the values that it upholds

3. Skill Empowerment Cell-Self helps and job oriented courses started, Skill Courses help students to stand economically.
4. Biodiversity and Environmental Engagements-It change in attitude towards environment, plantation in the campus. Quality of harvested rain water increased, Ground water level can be improved.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution strives to empower today's' women and uphold universal moral and social values along with a number of other visions. This year too, the Institution has worked and achieved some milestones as a part of their social outreach activities. The four social outreach units have worked in coordination to try and touch lives in different strata of the society. Even during the hard times of the pandemic when the institution space became inaccessible and physical meetings were not possible the social outreach units adapted to the need of the hour and continued their services towards the society in all possible ways. Contributions and donations were forwarded to various social welfare organizations. Student members were also encouraged to participate in various activities and webinars that included relevant topics like yoga, mental wellbeing, health awareness, legal issues, social causes, gender stereotypes, waste management, career opportunities and such others.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Preparation of annual plans for the institution.
- Usage of ICT tools in curriculum delivery.
- Maintain Hygienic conditions in the college keeping in view of the Covid 19 pandemic.
- Encourage faculty to organise national seminars.
- To prepare for NAAC Accreditation cycle 3.
- To develop scientific thinking among the students.
- To Conduct Faculty Development Programmes.