



KVR, KVR & MKR COLLEGE: KHAJIPALEM
KHAJIPALEM - 522329 , Bapatla District (A.P)
(Re- Accredited by NAAC "B++" Grade With CGPA: 2.81
E-Mail: kvrvkr_mkrcollege@yahoo.co.in , kvrvkrmkrc@gmail.com



No. Academic Audit for Academic Year: 2019-20

Date: 04-04-2020

Proceedings of the Principal

Present: Dr.T.Siva Prasad

Sub: Appointment of Committee for Internal Academic Audit for Academic Year -2019-20.

As the Academic Audit was not conducted by Commissionerate of Collegiate Education, Andhra Pradesh for the Academic Year 2019-20. It has been decided to appoint a Committee to conduct an internal Academic Audit.

The following faculty members are nominated as Academic advisors for the same.

1. Sri V.Narayana Reddy, HoD in Department of Political Science
2. Sri B.J R.Somayajulu, HoD in Department Computer Science
3. Sri K.Uma Maheswar, HoD in Department of Chemistry (PG)

The Members are directed to conduct the academic audit and submit the report to the Principal



T. Siva Prasad
PRINCIPAL FAC
KVR, KVR & MKR COLLEGE
KHAJIPALEM-522 329



Observations and suggestions by Academic Advisors

2019-20

Observations

The appointed Committee members observed the records of all the Departments and made the following suggestions.

1. All the lecturers are maintained teaching diary but leaving some particulars.
2. All the faculty members are maintained to write lesson synopsis and important questions.
3. All the departments are maintained student classroom seminars and assignments but some Of the departments are didnot note proper date and class.
4. All the Departments were made Department meeting minutes and Department activities are Noted.
5. All the departments are maintained Guest Lecture Record but some of the particulars are Missing.
6. All the departments were maintained Co-Curricular activities like Quiz, Elocution, Group Discussion, Certificate course and thier particulars are noted.

Suggestions:

The departments are maintaining all academic related matters in the records. The faculty members are improving research skills and to attend number of seminars and workshops. Faculty members are interest to try to present a research paper in research journals.

1. 
2. B.T.R. Sumanth
3. 



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Action Taken by the Principal

2019-20

The Appointed committee observed all the departments and said that the maintaince of academic records are good. But some of the departments are little poor they need to improve for next academic year. Some of the Departments need to improve some research qualities. All the faculties should prepare a research paper and try to publish in Research Journals. Faculty membrs are take special interest for attend seminars, workshops, conferences etc... To orgnize various colleges. From this faculty improve communication skills and opportunity for developing your skills.




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