



KVR, KVR & MKR COLLEGE: KHAJIPALEM
KHAJIPALEM - 522329 , Bapatla District (A.P)
(Re- Accredited by NAAC "B++" Grade With CGPA: 2.81
E-Mail: kvrkvr_mkrcollege@yahoo.co.in , kvrkvrmkrc@gmail.com



No. Academic Audit for Academic Year: 2022-223

Date: 24-09-2023

Proceedings of the Principal

Present: Dr.T.Siva Prasad

Sub: Appointment of Committee for Internal Academic Audit for Academic Year -2022-23.

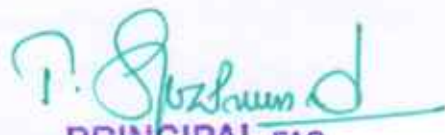
As the Academic Audit was not conducted by Commissionerate of Collegiate Education, Andhra Pradesh for the Academic Year 2022-23. It has been decided to appoint a Committee to conduct an internal Academic Audit.

The following faculty members are nominated as Academic advisors for the same.

1. Dr.Ch.Kishore kumar, HoD in Department of English
2. Smt.U.Vidyamani, HoD in Department Chemistry (PG)
3. Sri K, V. Mohan HoD in Department of Commerce

The Members are directed to conduct the academic audit and submit the report to the Principal




PRINCIPAL FAC
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Observations and suggestions by Academic Advisors

2022-23

Observations

The appointed Committee members observed the records of all the Departments and made the following suggestions.

1. All the lecturers are maintained teaching diary and including Academic plans.
2. All the faculty members are to improve usage of virtual classes.
3. All the departments are maintained student Remedial classes and assignments but some Of the departments are didnot note proper date and signatures.
4. All the Departments were made Department meeting minutes and Department activities are Noted.
5. All the departments were maintained Internal Assessment record and individual result Record.

Suggestions:

The entire faculty members are advised to use the virtual class room properly. The Committee advised faculty to encourage to pursue research and take steps to increase pass percentage. Faculty members are improving research skills and to attend number of seminars and workshops. Faculty members are interest to try to present a research paper in research journals. Some of the departments stock register updation is incomplete so complete in time. committee advised the faculty members to encourage the students to become entrepreneurs and to improve leadership qualities.

1. *[Signature]*
2. *[Signature]*
3. *K. Veen Mahesh Reddy*





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Action Taken by the Principal

2022-23

The Appointed committee observed all the departments and said that the maintainance of academic records are good. But some of the departments are little poor they need to improve for next academic year. Insructed the mesures to follow to improve pass percentage and advised the faculty members to pursue research and publish them in the notified journals. From this faculty improve communication skills and opportunity for developing your skills. Advised the faculty members to organize national seminars events. All the faculty members are advised to use the virtual class rom properly. Atleast some of the faculty members are try to interest to orgnize national and state level events.



T. S. Prasad
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